

Check- Off List for Business Accounts

<i>Type of Account</i>	<i>Document Requirements For Opening an Business Account</i>
Sole Proprietor	1. Assumed Name Certificate
	2. SSN or EIN Number
	3. Application
	4. Identification of Sole Proprietor & any Authorized Signers
Partnership	1. Assumed Name Certificate
	2. EIN Number
	3. Application
	4. Identification of Partners & any Authorized Signers
	5. Partnership Agreement
	6. Partnership Resolution
Limited Partnership	1. Certificate of Formation of LP
	2. EIN Number
	3. Application
	4. Identification of General Partner & any Authorized Signers
	5. Partnership Agreement
	6. Partnership Resolution
Limited Liability Partnership	1. Registration of LLP
	2. EIN Number
	3. Application
	4. Identification of Partner (s) & any Authorized Signers
	5. Partnership of Agreement
	6. Partnership Resolution
Limited Liability Company	1. Certificate of Formation of LLC
	2. EIN Number
	3. Application
	4. Identification of Managing Managers or Members & any Authorized Signers
	5. Operating Agreement
	6. LLC Resolution
Corporation	1. Certificate of Formation of Forprofit Corporation
	2. EIN Number
	3. Application
	4. Identification of Corporate Secretary & any Authorized Signers
	5. Corporate Resolution